

**KSIT**
K. S. INSTITUTE OF TECHNOLOGY**K.S. INSTITUTE OF TECHNOLOGY, BANGALORE - 560109****IQAC MEMBERS - 2022-23**

Sl.No	Name	Designation	Members
1	Dr. Dilip Kumar K	Principal	Chair Person
2	Dr. K. V. A. Balaji	C. E. O.	Management Representative
3	Dr. Chanda V Reddy	Professor	Chief Coordinator
4	Dr.D. R. Swamy	Dean Research, JSSIT	External Member - Nominee from local society
5	Mr. Keshvan Y V	Manager	Administrative officer
6	Dr. P.N. Sudha	HOD ECE	Member
7	Dr. Rekha Venkatapur	HOD CSE	Member
8	Dr. M. Umashankar	HOD ME	Member
9	Dr.Vaneeta M	HOD AIML	Member
10	Dr.Deepa S	HOD CSD	Member
11	Dr. Jalaja P	HOD BS&H	Member
12	Dr. Bharathi V	HOD Library	Member
13	Mr. Praveen A	Asst. Professor, ECE Dept	Dept. Coordinator
14	Dr. Saleem Khan	Asst. Professor, ME Dept	Dept. Coordinator
15	Mrs. Geetha R	Asst. Professor, CSE Dept	Dept. Coordinator
16	Mr. Sunil Kumar N	Asst. Professor, BS&H Dept	Dept. Coordinator
17	Mrs. Sahana Sharma M	Asst. Professor, AIML Dept	Dept. Coordinator
18	Mrs Sushma A	Asst. Professor, CSD Dept	Dept. Coordinator
19	Mr.Veerappaji.B.Shivanna	Talent Acquisition	Industry
20	Mr.N.G.Raju	Head, Talent Acquisition	Industry
21	Mrs.Swathi K	Alumni	Alumni
22	Mr.Vinay	Alumni	Alumni
23	Disha Shivani	Alumni	Student Coordinator
24	Santosh Hegde	Alumni	Student Coordinator
25	Mr. C.B. Veerabhadraiah	Parent	Parent Coordinator
26	Mr. Ashok Hegde	Parent	Parent Coordinator

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K.S. INSTITUTE OF TECHNOLOGY, BANGALORE – 560109
DEPARTMENT OF INTERNAL QUALITY ASSURANCE CELL
ACADEMIC YEAR: 2022-2023

IQAC FEEDBACK ANALYSIS

Sl. No	Particulars	Remarks by Faculties	Justification
1	Internal Audit	Satisfied	-
2	Departmental Event	Satisfied	-
3	Lesson Plan 2021 & 2022 Scheme.	One Lesson Plan, if faculty member is handling same subject for two sections.	Will consider the remark in the next academic year.
4	CO-PO Mapping 2021 & 2022 Scheme.	Content Beyond Syllabus (CBS) row before and after event.	In CO-PO mapping CBS row before and after is already considered.
5	CIE Question Paper 2021 & 2022 Scheme.	Uniformity in higher and first year is needed.	Uniformity in the format is already considered, only marks variation is done as per scheme of VTU.
6	Assignment 2021 & 2022 Scheme.	More options need to be given than written. Online course evaluation template needed.	The evaluation scheme for online courses and other activities will be provided which will be effectively used from the academic year 2023-2024.
7	External Audit	Satisfied	-
8	AQAR and Annual Report	Satisfied	-
9	AICTE Activity points report	Principal signature is not necessary.	AICTE activity points report has to be signed by principal else it will not be considered by VTU.
10	Activity based assignment	Satisfied	-
11	Cover page and valuation sheet of blue books	Generalized template for cover page and question wise marks page template to adopted.	Generalized template will be considered and updated for the academic year 2023-24.

Signature of Principal

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27-04-2023

Circular

IQAC MEETING 3

This is to inform that meeting will be held for all the members of IQAC as per the following details.

Venue : CEO Office

Date : 28th April 2023

Time : 03:00 pm

The agenda for the meeting are:

To discuss on the following

1. Discussion on External audit format.
2. Preparation of AQAR Report.
3. Preparation of college Annual report.

Any other matters related.

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Date: 28/04/2023

Minutes Of IQAC Committee Meeting 3

Following members attended the meeting on 28th April 2023:

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person	
2	Dr. K. V. A. Balaji	Management	
3	Dr. Chanda V Reddy	Chief Coordinator	
4	Dr.D. R. Swamy	External Member	
5	Mr. Keshvan Y V	Administrative officer	
6	Dr. P.N. Sudha	Member	
7	Dr. Rekha Venkatapur	Member	
8	Dr. M. Umashankar	Member	
9	Dr.Vaneeta M	Member	
10	Dr.Deepa S. R	Member	
11	Dr. Jalaja P	Member	
12	Dr. Bharathi V	Member	
13	Mr. Praveen A	Dept. Coordinator	
14	Dr. Saleem Khan	Dept. Coordinator	
15	Mrs. Geetha R	Dept. Coordinator	
16	Mr. Sunil Kumar N	Dept. Coordinator	
17	Mrs. Sahana Sharma M	Dept. Coordinator	
18	Mrs Sushma A	Dept. Coordinator	
19	Mr.Veerappaji.B.Shivanna	Industry	
20	Mr.N.G.Raju	Industry	
21	Mrs.Swathi K	Alumni	
22	Mr.Vinay	Alumni	
23	Disha Shivani	Student Coordinator	
24	Santosh Hegde	Student Coordinator	
25	Mr. C.B. Veerabhadrappaiah	Parent Coordinator	
26	Mr. Ashok Hegde	Parent Coordinator	

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Discussions on

1. The minutes of previous meeting and action taken report was read and confirmed.
2. External auditing by academic experts from outside college.
3. One to one interaction with the faculty from industry/academic experts.
4. Preparation of 2022-23 AQAR report as per the formats of 2021-22. Criteria coordinators of NAAC were requested to provide data for the same.
5. Preparation of Annual report by IQAC members. All HOD's and committee coordinators were requested to provide data for the same.



**IQAC Coordinator
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ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Discussion on External audit format.	Audit format was discussed and freezed.	IQAC coordinators, Department HOD's and NBA coordinators.
2	Preparation of AQAR Report.	Discussion on AQAR	IQAC coordinators, and Department HOD's
3	Preparation of college Annual report.	Discussion on Annual ,IQAC MEMBERS WILL PREPARE REPORT	


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Audited By:


CHIEF EXECUTIVE OFFICER
Member Secretary
Academic Advisory Board
K.S. Group of Institutions



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8-12-2022

Circular

IQAC MEETING 2

This is to inform that meeting will be held for all the members of IQAC as per the following details.

Venue :CEO Office

Date :10thDecember 2022

Time : 03:15pm

The agenda for the meeting are:


To discuss on the following

1. Discussion on formats of 2021 scheme for 2nd year and 2022 scheme for 1st year.
2. Discussion on Statutory Committee.

Any other matters related.


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Date: 10/12/2022

Minutes Of IQAC Committee Meeting 2

Following members attended the meeting on 10th December 2022:

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person	
2	Dr. K. V. A. Balaji	Management	
3	Dr. Chanda V Reddy	Chief Coordinator	
4	Dr.D. R. Swamy	External Member	
5	Mr. Keshvan Y V	Administrative officer	
6	Dr. P.N. Sudha	Member	
7	Dr. Rekha Venkatapur	Member	
8	Dr. M. Umashankar	Member	
9	Dr.Vaneeta M	Member	
10	Dr.Deepa S.R	Member	
11	Dr. Jalaja P	Member	
12	Dr. Bharathi V	Member	
13	Mr. Praveen A	Dept. Coordinator	
14	Dr. Saleem Khan	Dept. Coordinator	
15	Mrs. Geetha R	Dept. Coordinator	
16	Mr. Sunil Kumar N	Dept. Coordinator	
17	Mrs. Sahana Sharma M	Dept. Coordinator	
18	Mrs Sushma A	Dept. Coordinator	
19	Mr.Veerappaji.B.Shivanna	Industry	
20	Mr.N.G.Raju	Industry	
21	Mrs.Swathi K	Alumni	
22	Mr.Vinay	Alumni	
23	Disha Shivani	Student Coordinator	
24	Santosh Hegde	Student Coordinator	
25	Mr. C.B. Veerabhadraiah	Parent Coordinator	
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Discussions on

1. The minutes of previous meeting and action taken report was read and confirmed.
2. Rubrics of integrated lab of 2021 scheme for 2nd year was revised.
3. Formats for Internal assessment question paper and Scheme, Lesson Plan, CO-PO Mapping, slow learners of 22 scheme for 1st year respectively were confirmed.
4. Members of the statutory committee were reframed by principal under the concern of all HOD's.



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ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Discussion on formats of 2021 scheme for 2 nd year and 2022 scheme for 1 st year.	Formats for new schemes are discussed and finalized.	IQAC coordinators, and Department HOD's
2	Discussion on Statutory Committee.	Statutory Committee was formed.	IQAC coordinators, and Department HOD's


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CHIEF EXECUTIVE OFFICER
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23-08-2022

Circular

IQAC MEETING 1

This is to inform that meeting will be held for all the members of IQAC as per the following details.

Venue : CEO Office

Date : 24th August 2022

Time : 02:00 pm

The agenda for the meeting are:

To discuss on the following

1. Internal Audit of various documents and schedule for all departments.
2. Departmental events to be conducted. like Any other matters related.

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Date: 24/08/2022

Minutes Of IQAC Committee Meeting 1

Following members attended the meeting on 24th August 2022:

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person	
2	Dr. K. V. A. Balaji	Management	
3	Dr. Chanda V Reddy	Chief Coordinator	
4	Dr.D. R. Swamy	External Member	
5	Mr. Keshvan Y V	Administrative officer	
6	Dr. P.N. Sudha	Member	
7	Dr. Rekha Venkatapur	Member	
8	Dr. M. Umashankar	Member	
9	Dr.Vaneeta M	Member	
10	Dr.Deepa S, R	Member	
11	Dr. Jalaja P	Member	
12	Dr. Bharathi V	Member	
13	Mr. Praveen A	Dept. Coordinator	
14	Dr. Saleem Khan	Dept. Coordinator	
15	Mrs. Geetha R	Dept. Coordinator	
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18	Mrs Sushma A	Dept. Coordinator	
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20	Mr.N.G.Raju	Industry	
21	Mrs.Swathi K	Alumni	
22	Mr.Vinay	Alumni	
23	Disha Shivani	Student Coordinator	
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Discussions on

1. The minutes of previous meeting and action taken report was read and confirmed.
2. Course and personal file of all faculties from respective department will be verified by external member of other department along with IQAC Coordinator.
3. Respective HOD's are responsible for conducting the audit as per convenience.
4. Conducting the departmental events mentioned in the calendar of events with tentative dates.
5. Conducting college level events such as technical related FDP by CSE and ECE, State level Sentinel Hackathon by CSE, Marathon by IEEE ECE, and Project exhibition OF all departments,



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ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Internal Audit of various documents and schedule for all departments.	Departmental and NBA files to be audited.	IQAC coordinators, Department HOD's and NBA coordinators.
2	Departmental events to be conducted.	Minimum two workshops, six technical seminars, Project exhibition and Paper presentation.	IQAC coordinators, and Department HOD's

IQAC Coordinator

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