

External Academic Audit Report
Academic Year : 2019-2020 (ODD)

Sl. No.	Particulars to be Verified	Yes/ No
1	Sample Course File Verification	YES
2	Maintenance of Attendance Record	YES
3	Sample Blue Book Verification	YES
4	Faculty Feedback File	YES
5	Result Analysis File	YES
6	Proof of Internal Audit	YES
7	Mentoring process	YES
8	Class Committee Meeting Details	YES


Auditor

Dr. Swamy D.R.
Professor
JSS Academy of Technical Education
Bangalore - 560 060
Karnataka, India

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Observations:

- Course file of the faculties are maintained properly. Faculties have adhered to rules and regulations defined by the Head of the department.
- Evaluation of blue books and assigning marks for respective courses has furnished as per the scheme and solution defined.
- Feedback form and result analysis forms of each faculty have been preserved well.
- Internal audit of each semester (respective courses) has been carried out and proof the same have been verified by the internal audit committee members.
- Mentors have been assigned to group of students in each section and mentors are allowed to monitor the results of IA and external examination.
- Course Committee Meetings are held according to the prescribed schedule and conducted effectively.
- Parents-Teachers meetings are conducted when the parents visited the campus.
- PO attainment values were checked and process was accepted.
- Faculty paper publications were checked for evidence.
- Calibration Certificates were checked for validity.
- CO-PO mapping of courses were observed and discussed with faculty.
- This year PAC-DAC meeting held was verified.



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