



K S INSTITUTE OF TECHNOLOGY
Kanakapura Main Road, Raghuvanahalli, Bengaluru-560109

Department of Mechanical Engineering

External Academic Audit Report

Academic Year : 2018-2019 (ODD)

Date: 12th August 2019

Sl. No.	Particulars to be Verified	Yes/ No
1	Sample Course File Verification	YES
2	Maintenance of Attendance Record	YES
3	Sample Blue Book Verification	YES
4	Faculty Feedback File	YES
5	Result Analysis File	YES
6	Proof of Internal Audit	YES
7	Mentoring process	YES
8	Class Committee Meeting Details	YES

Auditor

Prof. SHYLESH. K.S., BE M Tech
Assistant Professor
Department of Mechanical Engineering

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12.8.19
Principal

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Observations:

- Internal audit of each semester has been carried out and proof the same have been verified by the internal audit committee members.
- Course Committee Meetings are held according to the prescribed schedule and conducted effectively.
- Course file of the faculties are maintained properly. Faculties have adhered to rules and regulations defined by the Head of the department.
- Calibration Certificates were checked for validity.
- Evaluation of blue books and assigning marks for respective courses has furnished as per the scheme and solution defined.
- This year PAC-DAC meeting held was verified.
- Feedback form and result analysis forms of each faculty have been preserved well.
- Mentors have been assigned to group of students in each section and mentors are allowed to monitor the results of IA and external examination.
- Parents-Teachers meetings are conducted when the parents visited the campus.
- Faculty paper publications were checked for evidence.
- PO attainment values were checked and process was accepted.
- CO-PO mapping of courses were observed and discussed with faculty.

Suggestions:

- Faculties are advised to enrol for NPTEL course and suggested to attend National/International conferences.
- To upgrade basic facilities in department laboratory and at R & D.

Auditor

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